

<Date>

Dear <Cambridge PI>

I am pleased to inform you that the Selection Committee of the Cambridge-Africa ALBORADA Research Fund has agreed to fund your collaborative research, <Project title> ("Project"), as laid out in your application submitted in <Date>. I can confirm the committee has awarded you <amount>.

The start date of the award is <> and the end date will be <>. If necessary the end date can be amended. Please note that this award may only be used for the purpose stated in the application, this Letter and as confirmed by the ALBORADA Research Fund coordinator.

As part of the terms & conditions, in accepting this award you agree to submit a progress report to enquiries@cambridge-africa.cam.ac.uk in <> 2019 and a final report within 45 days of the end date.

Please consider the following in your report:

- The progress of the project and any additional resources that have been raised to support it.
- The collaboration between the Cambridge and African institutes/universities;
- Outputs of the project/collaboration, including publications, examples of publicity generated by the project, further grant applications and future plans;
- Photographs of activities are appreciated with permission to use these for Cambridge-Africa publicity and include them in our update to the ALBORADA Trust;
- A Financial statement indicating how the Cambridge-Africa ALBORADA Research Fund was used.

Please note that the committee may request repayment of any unspent funding after the award has ended, so that other applicants may benefit from the Fund.

If any publication results from your project, you should include an acknowledgment to the Cambridge-Africa ALBORADA Research Fund, so that the Cambridge-Africa Programme Committee can track the long-term impact of the award.

I would be grateful if you would confirm your acceptance of the grant and the terms of this Letter by signing it in duplicate and returning one original to me at the above address.

Yours sincerely

Dr Caroline Trotter
On behalf of the Cambridge-Africa ALBORADA Research Fund Committee

Cc: <African PI>

<Cambridge Departmental Admin>

enquiries@cambridge-africa.cam.ac.uk

Signed by Cambridge Collaborator

Signed:

Name:

Title/Position:

Date: